

# ARCHITECTURAL APPLICATION FORM

Cove Creek Club  
 Architectural Control Committee  
 144 North Creek Court  
 Stevensville, MD 21666

(Architectural Control Committee Use Only)

Control No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Processed: \_\_\_\_\_

Approved     Approved as Noted     Rejected    Signature: \_\_\_\_\_

Notes / Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Applicant's Information)

Owner's Name: \_\_\_\_\_ Request Expedited Review:

Property Address: \_\_\_\_\_ Stevensville, MD 21666

Lot Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

In accordance with the Declaration of Covenants, Conditions, and Restrictions referred to in the deed covering the property described above, I/we hereby apply for written consent to make the following alterations or changes:

### TYPE OF IMPROVEMENT or COMPLAINT

Please review the Design Control Procedures on page 3. Check **ALL** boxes that apply and fill in all required information. Be careful to attach all required submission requirements to this application to ensure the Committee's review.

<b>Classification:</b> <input type="checkbox"/>	<b>Category 1</b> <input type="checkbox"/>	<b>Category 2</b> <input type="checkbox"/>	<b>Category 3</b> <input type="checkbox"/>	<b>Complaint</b> <input type="checkbox"/>
<input type="checkbox"/> <b>Maintain Existing</b> (e.g. painting the SAME color or reinstalling SAME roof)	<input type="checkbox"/> <b>New / Additional Improvement</b>			
<input type="checkbox"/> <b>Change Existing</b> (e.g. painting a DIFFERENT color or installing a DIFFERENT roof)	<input type="checkbox"/> <b>New House / Building</b>			
<input type="checkbox"/> Exterior Painting	<input type="checkbox"/> Change of Exterior Façade	<input type="checkbox"/> Fencing		
<input type="checkbox"/> Roof	<input type="checkbox"/> Porch	<input type="checkbox"/> Landscaping		
<input type="checkbox"/> Storm Door	<input type="checkbox"/> Deck	<input type="checkbox"/> Pier / Seawall / Rip-Rap		
<input type="checkbox"/> Driveway Surface	<input type="checkbox"/> Patio	<input type="checkbox"/> Satellite Dish		
<input type="checkbox"/> Other (Explain below):	<input type="checkbox"/> Enclosed Entry	<input type="checkbox"/> Pool / Hot Tub		
Additional Info:				
_____				
_____				

### ITEMS NEEDED FOR APPROVAL

Check ALL attached items. Please review Design Control Procedures below for MANDATORY items required for approval.  
Landscaping plans shall have a list and size of plant materials. Landscaping samples are not required.

Basic Prerequisites	Category One	Category Two	Category Three
<input type="checkbox"/> Color / Paint Sample <input type="checkbox"/> Material Sample	<input type="checkbox"/> Sketches or Color Photos <input type="checkbox"/> Electronic Plans Adobe pdf	<input type="checkbox"/> Architectural Plans <input type="checkbox"/> Site Plan / Grading Plan <input type="checkbox"/> Electronic Plans Adobe pdf <input type="checkbox"/>	<input type="checkbox"/> Architectural Plans <input type="checkbox"/> Site Plan / Grading Plan <input type="checkbox"/> Electronic Plans Adobe pdf <input type="checkbox"/> Plan Review Fee <input type="checkbox"/> Compliance Deposit

<b>FOR ONLY: Category Two , Category Three &amp; Complaint</b>
<input type="checkbox"/> By checking this box, applicant affirms they have discussed their proposed improvements or complaint with <u>ALL</u> neighbors and said neighbors <b>ACCEPT</b> the proposed improvements.
<input type="checkbox"/> By checking this box, applicant affirms they have discussed their proposed improvements or complaint with <u>ALL</u> neighbors and a neighbor(s) <b>DISLIKES AND/OR REJECTS</b> the proposed improvements.

If my application is approved, I fully understand that the approval is for only what I have indicated above and is based upon the facts that I have presented. I understand that all approved alterations or changes must be completed within six months of Committee approval unless a specific written exception is received. Approval expires if the work is not started within six months of the approval date.

All approvals are for conformity with existing architectural and aesthetic conditions within the community only. The Applicant has the sole responsibility for building permits, engineering, water flow and/or any others areas requiring professional or technical advice or approval. Furthermore, each Applicant shall be solely responsible for any damages to adjoining property owners and all other persons that may result from the approval herein requested.

Permission is hereby granted for members of the Architectural Control Committee to enter on my property to make reasonable inspection of any modification proposed or completed.

\_\_\_\_\_

Owner's Signature

\_\_\_\_\_

Date

Additional Comments/Information: _____ _____ _____ _____
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